

RECORD OF PROCEEDINGS

MIDDLETON CITY COUNCIL APRIL 6, 2016

The regular meeting of the Middleton City Council on April 6, 2016 was called to order by Mayor Darin Taylor at 6:30 p.m.

Mayor Taylor introduced the following City officials in attendance: City Attorney Chris Yorgason of Yorgason & Associates, City Engineer Amy Woodruff of Civil Dynamics, City Clerk/Treasurer Pauline Newman, and City Parks Administrator Becky Crofts.

Roll Call: Council Members Beverlee Furner, Rob Kiser, Carrie Huggins and Council President Lenny Riccio were present. Mayor Taylor declared a quorum of Council Members present, and proceeded with Council business.

Motion: Motion by Council President Riccio to accept the agenda was seconded by Council Member Furner and carried unanimously.

3) Administrative Action/Consent Agenda:

Motion: Motion by Council President Riccio to approve consent agenda items 3a and 3b was seconded by Council Member Huggins and carried unanimously.

New Business:

4a) Consider adopting Resolution No. 371-16 consenting to Canyon Highway District No. 4 vacating a portion of the "40' Future Road Easement" located along the west line of North Ridge Estates Subdivision platted outside city limits in 1973 north of Foothill Road between Middleton Road and Duff Lane.

Mayor Taylor introduced the item and answered Council's questions. State law requires a city's consent prior to vacation of right-of-way the right-of-way is within one mile of city limits. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to approve Resolution No. 371-16 consenting to Canyon Highway District No. 4 vacating a portion of the "40' Future Road Easement" located along the west line of North Ridge Estates Subdivision platted outside city limits in 1973 north of Foothill Road between Middleton Road and Duff Lane was seconded by Council Member Huggins and carried unanimously.

4b) Consider hiring Idaho Custom Wood Products to install panels, cabinets, molding, and wainscot in the Trolley Station in an amount not to exceed \$24,137.79.

Mayor Taylor introduced the item and answered Council's questions.

Mayor Taylor turned the floor over to Becky Crofts, project manager for the Trolley Station remodel, to describe the desired woodwork and answer the Council's questions. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

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Motion: Motion by Council President Riccio to approve hiring Idaho Custom Wood Products to install panels, cabinets, molding, and wainscot in the Trolley Station in an amount not to exceed \$24,137.79 was seconded by Council member Furner and was approved unanimously.

Mayor's Youth Council Report:

Autumn Hutchison the City Liaison from Mayor's Youth Advisory Council (MYAC) gave a brief update on recent and upcoming MYAC events and answered the Council's questions.

4c) Consider purchasing chemical dosing equipment for the wastewater treatment plant from Robertson Supply Inc. in an amount not to exceed \$23,717.18.

City Engineer Woodruff introduced the item and answered Council's questions. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to approve purchasing chemical dosing equipment for the wastewater treatment plant from Robertson Supply Inc. in an amount not to exceed \$23,717.18 was seconded by Council Member Kiser and carried unanimously.

4d) Consider adopting Ordinance No. 575 to amend Middleton City Code 4-1-2 by adding a provision (proposed Section A.2) to not enforce International Residential Code Section R317 and allow soffit material under the roof overhang to come in contact with roofing materials.

Mayor Taylor introduced the item and answered the Council's questions. City Attorney Yorgason explained the proposed changes to the ordinance. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to read Ordinance No. 575 by title only was seconded by Council Member Kiser and carried unanimously. City Attorney Yorgason stated that the title needs to be modified before referring to it. Mayor Taylor postponed this item until later in the meeting for action after Mr. Yorgason modified the Ordinance's title.

4e) Consider approving a part-time administrative assistant position in the Police Department with a maximum of 19 hours per week and a \$14.00 hourly rate.

Mayor Taylor introduced the item stating that the City had entered all police-report information into Canyon County's Spillman database, but just learned the City needed to input that same and additional information into the National Incident Based Reporting System (NBIRS), and answered the Council's questions. The Police Chief estimates it will take several months to input the required information from the date the department began. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to approve a part-time administrative assistant position in the Police Department with a maximum of 19 hours per week and a \$14.00 hourly rate was seconded by Council Member Kiser and carried unanimously.

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4d) Continued

Mayor Taylor called up continued item 4(D) City Attorney Yorgason read Ordinance No. 575 by title only.

Motion: Motion by Council President Riccio to waive the three reading rule and approve Ordinance No. 575 to amend Middleton City Code 4-1-2 by adding a provision (proposed Section A.2) to not enforce International Residential Code Section R317 and allow soffit material under the roof overhang to come in contact with roofing materials was seconded by Council Member Furner with the amendments discussed and carried unanimously by roll call vote.

4f) Consider approving the final plat for West Highlands Ranch Subdivision Phase 8.

City Engineer Woodruff introduced the item and answered the Council's questions.

Motion: Motion by Council President Riccio to table the item until the April 20, 2016 for additional information was seconded by Council Member Furner and carried unanimously.

4g) Consider approving a service order with Larson Tower Specialists, LLC to remove the dish antenna from the silver, former water storage tank on W. 1st Street in an amount not to exceed \$3,016.13.

Mayor Taylor introduced the item and answered the Council's questions. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to approve a service order with Larson Tower Specialists, LLC to remove the dish antenna from the silver, former water storage tank on W. 1st Street in an amount not to exceed \$3,016.13 was seconded by Council Member Kiser and carried unanimously.

4f) Continued

City Engineer Woodruff discussed the City Code re-dedication for public use and answered the Council's questions.

Mayor Taylor declared a recess at 7:28 p.m. and reconvened the meeting at 7:42 p.m.

4h) Consider adopting Resolution No. 372-16 updating the Middleton Supplement to the Idaho Standards for Public Works Construction, including adding provisions for an approach permit for driveways and drive strips.

City Engineer Woodruff introduced the item and highlighted changes to the standards and answered the Council's questions.

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Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to adopt Resolution No. 372-16 updating the Middleton Supplement to the Idaho Standards for Public Works Construction, including adding provisions for an approach permit for driveways and drive strips and other Minor changes and modifications, was seconded by Council Member Kiser and carried unanimously.

4i) Information: Middleton Trail Maps

Mayor Taylor showed Council the trail-map signs that will be placed at entrances to City-parks and eventually subdivisions.

4j) Information: Middleton United Substance Abuse Coalition (MUSAC)

Frank Boguslawski described MUSAC's goals and achievements, and the need for youth involvement and answered the Council's questions.

Public Hearing:

Consider adopting Ordinance No. 576 amending the budget for Fiscal Year 2016 to increase revenues and expenses.

Mayor Taylor declared the Public Hearing open at 8:04 p.m., introduced the item, and turned the floor over to City Treasurer Newman who explained the proposed amendments and answered the Council's questions. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item: none.

Motion: Motion by Council President Riccio to read Ordinance No. 576 by title only was seconded by Council Member Kiser and carried unanimously.

Motion: Motion by Council Member Riccio to waive the three reading rule and approve Ordinance No. 576 amending the budget for Fiscal Year 2016 to increase revenues and expenses was seconded by Council Member Kiser and carried unanimously by roll call vote.

Department Comments:

City Engineer Woodruff reviewed the submitted Engineer's Report and answered the Council's questions.

City Clerk/Treasurer Newman discussed records destruction the possibility of the City using e-statements for utility bills.

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Mayor Comments:

- State Tax Commission hearing date May 26, 2016
- Warning stickers being used by Middleton Police Department for cars parked the wrong direction on city streets
- March 2016 Police Department call report
- Sheriff Donahue's presentation of the Light in the Window program to city staff
- Fourth and final Disaster Response Planning meeting, April 14, 2016 at Seventh Day Adventist Church

Council Comments:

Council President Riccio reminded everyone about the Emergency Preparedness Fair scheduled on April 11, 2016, and Mid Star Firearms is scheduled to hold a home firearm safety class on May 7, 2016.

Council Member Kiser shared updates from the Greater Middleton Parks and Recreation District meeting regarding the remodel of the Fine Arts building and the Hawthorne Park bathroom.

Mayor Taylor introduced Jeff Garner to the Council and informed them that Mr. Garner would like to serve on the Planning and Zoning Commission. Mr. Garner introduced himself and answered the Council's questions.

Executive Session and Possible Decision(s) to Follow

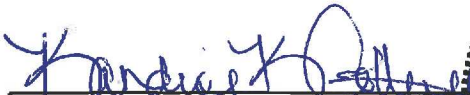
Motion: Motion by Council President Riccio to open executive session pursuant to Idaho Code 74-206(1)(c) Land Acquisition and 74-206(1)(f) Pending Litigation -Tax Commission and Coleman Homes - was seconded by Council Member Furner and carried unanimously by roll call vote at 9:30 p.m.

Executive session was closed at 10:25 p.m. and no action was taken.

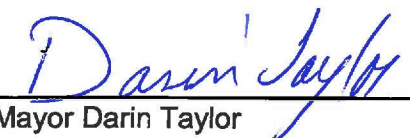
Adjourn:

Motion: Motion by Council president Riccio to adjourn was seconded by Council Member Kiser and carried unanimously. Mayor Taylor declared the meeting adjourned at 10:26 p.m.

ATTEST:


Kandice Cotterell, Deputy City Clerk
Approved: April 20, 2016





Mayor Darin Taylor